



NOTICE OF ANNUAL GENERAL MEETING

NOTICE is hereby given of the Annual General Meeting of **WEST DUBBO BOWLING CLUB LIMITED** ABN 39 001 030 584 which is to be held on **Sunday 13 September 2026** commencing at the hour of **10.00am** at the premises of the Club, 82 Whylandra Street, West Dubbo, New South Wales.

Business of the meeting

The Business of the Meeting will be as follows:

1. Apologies;
2. To confirm the minutes of the previous Annual General Meeting held in 2025;
3. To receive and consider the reports of the Board;
4. To receive and consider the Financial Report, the Directors' Report, and the Auditor's Report on the Directors' Report; (*Copies are available on the Club's website: www.clubdubbo.com.au or on request from the office*)
5. To receive the Returning Officer's Report on the ballot for the election of the Board of Directors of the Club;
6. To consider and if thought fit pass the Ordinary Resolutions set out in this Notice and the Special Resolutions set out in the Notice of Special Resolution for Annual General Meeting to this notice..
7. To deal with any other business of which due notice has been given.

Questions for the Annual General Meeting

Members who wish to ask questions at the Annual General Meeting are requested to submit their questions in writing to Mr Brett Lane (CEO) (ceo@clubdubbo.com.au) no later than 5pm on 4 September 2025.

If questions are not submitted in this manner, the Club may not be able to provide an answer at the Annual General Meeting.

WEST DUBBO BOWLING CLUB

The Annual General Meeting of the West Dubbo Bowling Club will be held at the Clubhouse immediately following the conclusion of the Annual General Meeting of the West Dubbo Bowling Club Limited on **Sunday 13 September 2026**.

The Business of the Meeting will be as follows:

1. To confirm the minutes of previous Annual General Meeting.
2. To receive and consider the reports of the Committee.
3. To receive Returning Officers Report on the Ballot for Election of Officers.
4. To deal with any business of which due notice has been given.

FIRST ORDINARY RESOLUTION – Honorariums to Directors and Committee Members

That pursuant to section 10 (6) (b) of the Registered Clubs Act members hereby approve the payment of the following honorariums (inclusive of any superannuation levy if payable) to the directors of the Club and committee members of West Dubbo Bowling Club for the period up until the next Annual General Meeting of the Club:

- Club Chairman: \$10,000.00
- Club Vice Chairman: \$6,000.00
- Club Treasurer: \$6,000.00
- Club Directors x 6 \$1,200.00 each
- West Dubbo Bowling Club President: \$5,000
- West Dubbo Bowling Club Vice Presidents x 2: \$500 each

Notes to Members - First Ordinary Resolution

The First Ordinary Resolution if passed will approve honorariums to Directors of the Club and the President and Vice Presidents of West Dubbo Bowling Club.

SECOND ORDINARY RESOLUTION - Directors expenses

- (a) That the members hereby approve and agree to reasonable expenditure for the period until the next Annual General Meeting for the following expenses subject to approval by the Board of Directors:
- (i) The reasonable costs of directors attending seminars, lectures and other educational activities as determined by the Board from time to time.
 - (ii) The reasonable costs (including travel and accommodation expenses) of directors attending meetings, conferences and trade shows conducted by Clubs NSW, the Club Managers Association and such other conferences and trade shows as determined by the Board from time to time.
 - (iii) The reasonable cost of directors attending any club, community, or charity function as the representatives of the Club and authorised by the Board to do so.
 - (iv) The reimbursement of reasonable out of pocket expenses incurred by directors travelling to and from Board meetings or other duly constituted meetings of any committee of the Board.
 - (v) The reasonable cost of a meal and beverage for each director before and after a Board or committee meeting on the day of that meeting when such meeting coincides with a normal mealtime.
 - (vi) The reasonable cost of supplying each Director with a club uniform.
 - (vii) The reasonable cost of an annual appreciation Dinner being a meal and beverage for each Director and their Partner.
- (b) The members acknowledge that the benefits in paragraph (a) are not available for members generally but are only for those who are Directors of the Club (and their partner in respect of paragraph (a)(vii) of this resolution).

Notes to Members - Second Ordinary Resolution

The Second Ordinary Resolution is to have the members in general meeting approve expenditure by the Club for directors to attend seminars, lectures, trade displays and other similar events to be kept abreast of current trends and developments which may have a significant bearing on the Club and for other out of pocket expenses. Included in the Second Ordinary Resolution is the cost of directors attending functions as representatives of the Club and the reasonable cost of supplying each Director with a uniform.

Procedural Matters

1. To be passed, an Ordinary Resolution must receive votes from not less than a simple majority of those members who being eligible to do so vote in person on the Ordinary Resolution at the meeting.
2. Under the Registered Clubs Act members who are employees of the Club are not entitled to vote. Proxy voting is prohibited by the Registered Clubs Act.
3. The Board of the Club recommends members vote in favour of the Ordinary Resolutions.

FORMAT FOR VOTING - West Dubbo Bowling Club Limited – Board of Management and West Dubbo Bowling Club Management Committee

1. Nominations for election to the Board open at 10.00am on 10 August 2026 and nominations close at 5.00pm on 23 August 2026.
2. Voting will commence at 4:00pm on Wednesday 2 September 2026.
3. Ballot papers will be available from the Returning Officer or Assistant Returning Officers at the Club between the Hours of 4.00pm and 6.00pm daily.
4. A Receptacle will be provided for the casting of votes, whereupon immediately following casting of the vote the ballot paper is to be placed in the locked Ballot Box.
5. Ballot papers are not to be taken from the Club premises.
6. Voting will close 6.00pm on Friday 11 September 2026.

Dated:**By direction of the Board**


Brett Lane
Chief Executive Officer

WEST DUBBO BOWLING CLUB LIMITED
ACN 001 030 584

NOTICE OF SPECIAL RESOLUTIONS FOR ANNUAL GENERAL MEETING

NOTICE is hereby given that at the Annual General Meeting of **WEST DUBBO BOWLING CLUB LIMITED** to be held on **Sunday 13 September 2026** commencing at 10:30am at the premises of the Club, Whylandra Street, West Dubbo NSW the members will be asked to consider and if thought fit pass the Special Resolutions set out below.

PROCEDURAL MATTERS FOR SPECIAL RESOLUTIONS

1. To be passed, a Special Resolution must receive votes in favour from not less than three quarters (75%) of those members who, being eligible to do so, vote in person on the Special Resolution at the meeting.
2. **Only Life members and financial Bowling members can vote on the Special Resolutions.**
3. Under the Registered Clubs Act, members who are employees of the Club cannot vote and proxy voting is prohibited.
4. The Board of the Club recommends the Special Resolutions to members.

FIRST SPECIAL RESOLUTION

That the Constitution of West Dubbo Bowling Club Limited be amended by:

- (a) **inserting** the following new Rules 3.1(a) and (b) and **renumbering** the remaining provisions of Rule 3.1 accordingly:
 - "(a) ***"AML/CTF Act"** means the Anti-Money Laundering and Counter Terrorism Financing Act 2006. Any reference to a provision of the AML/CTF Act includes a reference to the same or similar provision in any legislation replacing, amending or modifying the AML/CTF Act however that provision may be amended in that legislation.*
 - (b) ***"AML/CTF Policy"** means any determination or policy made by the Club for the purpose of complying with its obligations under the AML/CTF Act".*
- (b) **inserting** into Rule 3.1(c) the words "and any regulations made under the Corporations Act 2001" after the words "Corporations Act 2001".
- (c) **inserting** into Rule 3.1(k) the words "and any regulations made under the Gaming Machines Act 2001" after the words "Gaming Machines Act 2001".
- (d) **inserting** the following new Rule 3(m) and **renumbering** the remaining provisions of Rule 3.1 accordingly:
 - "(m) ***"Liquor or Gaming Policy"** means any determination or policy made by the Club for the purpose of implementing and/or enforcing gaming or liquor harm minimisation".*
- (e) **inserting** into Rule 3.1(r) the words "and any regulations made under the Registered Clubs Act 1976" after the words "Registered Clubs Act 1976".
- (f) **inserting** the following new Rules 3.3 and 3.4:
 - 3.3** *The term "in writing" includes any communication sent by post, email, text message or any other electronic means.*
 - 3.4** *A person will be deemed to be present at a meeting and form part of the quorum at a meeting if they attend the meeting in person or by electronic means".*
- (g) **deleting** from Rule 4.1(s) the words "provided that no portion of the Club premises which are the subject of a licence under the Liquor Act shall be leased whilst so licensed" and **inserting** the words "subject to the requirements of the Liquor Act and Registered Clubs Act".
- (h) **deleting** from Rule 8.3 the words "Certificate of Registration under Part II of the Registered Clubs Act" and **inserting** the words "club licence under the Liquor Act".
- (i) **deleting** from Rule 8.3 the words "such a certificate" and **inserting** the words "such a licence".
- (j) **inserting** the following new Rule 9.7:
 - 9.7** *Notwithstanding any other provision of this Constitution, the Club has power to implement and enforce any AML/CTF Policy or Liquor or Gaming Policy which may include preventing anyone (including members) from entering or remaining on any of the premises or any part of the premises*

of the Club and the provisions of Rules 20 and 21 and the principles of procedural fairness and natural justice shall not apply to the exercise of such power”.

- (k) **deleting** from Rule 11.2 the words “and address”.
- (l) **deleting** Rule 14.1(a) and **inserting** the following new Rule 14.1(a):
 “(a) Any person whose ordinary place of residence in New South Wales is not less than such minimum distance from the Club’s premises as may be determined from time to time by the Board
- (m) **deleting** Rule 15 and **inserting** the following new Rule 15:
“15. ELECTION OF MEMBERS
 15.1 A person applying for membership of the Club (the applicant) must complete a membership application form and submit it to the Club.
 15.2 Without limiting the powers of the Board, the Board will determine:
 (a) the form and particulars of the application form; and
 (b) how the application form is to be submitted (that is, in person and/or electronically);
 (c) if the initial joining fee and subscription (if any) must be paid when submitting their application form;
 (d) in the case of electronic applications, if the applicant must attend the Club’s premises to have their identity verified before their membership application can be considered by the Board or election committee.
 15.3 After the membership application form has been submitted, the full name of the applicant must be displayed on the Club’s noticeboard for at least seven (7) days.
 15.4 All membership applications will be considered by the Board or an election committee and they may accept or reject a membership application without giving any reason.
 15.5 An applicant can only be admitted to membership if:
 (a) they satisfy the eligibility requirements for the relevant category of membership; and
 (b) at least fourteen (14) days have passed since the applicant applied for membership;
 (c) Rule 15.3 has been complied with; and
 (d) the Board or election committee resolves to admit the applicant to membership.
 15.6 If an applicant is elected to membership, the Club is not required to notify the applicant of that fact. However, if an applicant is not elected to membership, the Club must notify the applicant of that fact and return any payments which the applicant has made to the Club.
 15.7 Notwithstanding anything contained in this Constitution, a person who has been admitted to membership will immediately cease to be a member of the Club if they have not paid their initial entrance fee and/or annual subscription to the Club (if any) within seven (7) days of being admitted to membership of the Club”.
- (n) **deleting** from Rule 16.11 the words “Rule 3.1(g)” and **inserting** the words “Rule 3.1(i)”.
- (o) **inserting** the following new Rule 29.11:
 “29.11 Proxy voting is not permitted at board meetings and/or on any resolutions to be passed by the Board”.
- (p) **inserting** into Rule 35.35 the words “hybrid or” before the words “virtual only”

Notes to Members on First Special Resolution

1. The First Special Resolution proposes a series of amendments to the Club’s Constitution to bring it into line with best practice and the relevant legislation
1. Paragraphs (a) to (f) inclusive amend the definitions used in the Club’s Constitution.
2. **Paragraph (g)** slightly amends the objects of the Club to bring them into line with the Liquor Act and Registered Clubs Act.
3. **Paragraphs (h) and (i)** delete references to the certificate of registration previously held by the Club and insert references to the club licence which is now held by the Club.
4. **Paragraph (j)** clarifies that the Club can implement and enforce anti money laundering policies, liquor policies and gaming policies.
5. **Paragraph (k)** removes the requirement for the Club to display the addresses of members who have applied to transfer to another category of membership. This ensures compliance with privacy legislation.

6. **Paragraph (l)** amends provisions relating to Temporary membership to bring them into line with the Registered Clubs Act.
7. **Paragraph (m)** amends provisions relating to applications for membership so that persons can apply for membership by electronic means (in addition to applying for membership in person).
8. **Paragraph (n)** amends a cross reference used in the Constitution.
9. **Paragraphs (o) and (o)** amends provisions relating to board meetings and general meetings to bring them into line with the Corporations Act.

SECOND SPECIAL RESOLUTION

That the Constitution of West Dubbo Bowling Club Limited be amended by **deleting** from Rule 26.6(d) the words "three (3)" and **inserting** the words "ten (10)".

Notes on Second Special Resolution

1. Rule 26.6(d) of the Club's Constitution currently provides that a member who was an employee of the Club, or any club that has amalgamated with the Club, within the period of three (3) years prior to their nomination, election or appointment to the Board can not hold office on the Board.
2. The Second Special Resolution proposes to extend the abovementioned timeframe to ten (10) years.
3. Therefore, if the Second Special Resolution is passed, a member who was an employee of the Club, or any club that has amalgamated with the Club, within the period of ten (10) years prior to their nomination, election or appointment to the Board cannot hold office on the Board

Dated:

By direction of the Board



Brett Lane
Chief Executive Officer